



FINANCIAL INFORMATION 2018-19

TUITION RATES

<i>Division</i>	<i>Grades</i>	<i>School Hours</i>	<i>Annual Tuition*</i>	<i>Monthly Tuition*</i> <i>(Based on 12-monthly payments)</i>
Preschool (3 day)	3K, 4K	8:30-11:45 am	\$2244	\$187
Preschool (5 day)	3K, 4K	8:30-11:45 am	\$3756	\$313
Elementary	Grade K-2	8:00-2:30 pm	\$5760	\$480
	Grades 3-4	8:00-2:45 pm	\$5760	\$480
Intermediate	Grades 5-6	8:00-3:00 pm	\$6624	\$552
Middle School	Grades 7-8	8:00-3:05 pm	\$6624	\$552
High School	Grades 9-12	8:00-3:05 pm	\$8628	\$719

**Monthly payments are based on enrollment before June 1. After June 1, monthly payments are based on the number of months remaining in the school year.*

OTHER COSTS: In addition to tuition, costs that are billed each month include school lunch, Extended Care fees, and Participation Fees (see explanation below). Various expenses throughout the school year that are NOT billed, but require payment for services or products, may include, but are not limited to: school uniform t-shirts, PE uniforms, SCA memorabilia items, Club dues/expenses, class ring, school pictures, sports team/individual pictures, and summer athletic camps.

PARTICIPATION FEES: The following additional fees are billed accordingly and will be communicated in advance by the trip sponsor, chaperone or coach:

- Grade Level Trips
 - 5th Grade Barrier Island: payment billed one month prior to scheduled date of trip (month varies)
 - 8th Grade Washington DC: payments billed September – February
 - 12th Grade Senior Trip: payments billed September – February
- Fall Athletic Teams
 - Athletic fee: billed in August (football-\$250; all other teams-varsity \$225; JV/middle school \$200)
 - Various clothing/equipment: billed in September
- Winter Athletic Teams:
 - Athletic fee: billed in December for all teams (varsity \$225; JV/middle school \$200)
 - Various clothing/equipment: billed in January
- Spring Athletic Teams:
 - Athletic fee: billed in March for all teams (varsity \$225; JV/middle school \$200)
 - Various clothing/equipment: billed in April

WITHDRAWAL POLICY NOTIFICATION

- Enrollment at SCA is a commitment for the entire year.
- Parents who wish to withdraw their student from school must notify the Headmaster in order to initiate withdrawal procedures.
- All outstanding bills are to be paid and all textbooks and SCA materials returned before school records, grades or transcripts can be released to any school or institution.
- *Parent-choice withdrawal* is defined as withdrawal for any reason other than 1) parental job change or transfer which results in the student relocating more than 50 miles from the campus, or 2) termination of enrollment by administration (expulsion, etc.).
- *Penalties for parent-choice withdrawal are listed below:*
 - **Withdrawal prior to beginning of school year after June 15**, a \$400 withdrawal fee per student is assessed and parents are obligated to pay all tuition fees billed through the date of withdrawal.
 - **Withdrawal during the school year** will constitute a \$400 withdrawal fee per student and payment for number of days enrolled.

TUITION PAYMENT PLANS: Discount applies ONLY if payment is received by specified due date. A \$25.00 penalty fee will be incurred for payment plan changes after June 1.

- **Annual Plan** - 3% discount; prepayment of all tuition by June 20
- **Semi-Annual Plan** - 1.5% discount; prepayment of one-half of tuition by June 20 and the remaining half prepayment by December 20
- **Monthly Plan** – amount varies depending on month of enrollment

TUITION DISCOUNTS

- **First North Church Member Discount:** 10% discount given to financially supporting and regularly attending members of First Baptist North Spartanburg. Any change in status from these stated qualifications for the member rate will necessitate a recalculation of tuition fees at the point of change. It is the responsibility of the parents to inform the school if and when a change occurs.
- **Family Discount:** For a family with more than one child enrolled, a 5% discount for each additional child will be given on the combined tuition rate. If a family is granted financial aid, the percentage granted will apply if it is more than the Family Discount. The two discounts are not cumulative.
- **Senior Pastor Discount:** 25% discount given to a senior pastor of an established church.

TUITION ASSISTANCE: Applications for tuition assistance are available online on our school website at www.scawarriors/admissions beginning February 1. Tuition Assistance is not available for students in K3 or K4. Applications for reenrolling students must be submitted by April 30. New student applications must be submitted by August 31. An independent organization will provide a preliminary evaluation of financial qualification which will assist SCA in disbursing monies. Due to the limited reimbursement of our scholarship fund, this program has stringent limitations.

BILLING: Statements are emailed by the 5th business day of each month. The statement will show the previous month's activity, the current month's tuition, extended care and all charges incurred the previous month. Payment is due by the 20th of each month.

PAYMENT OPTIONS:

- Cash or Check (may be mailed, placed in the drop box in the reception area, or given to receptionist if receipt required)
- Debit Card, Credit Card, E-Check (online option only)

TUITION AND FEE PAYMENT POLICY:

- Accounts not paid in full before the late date (25th of each month) are assessed a \$35 late fee.
- Accounts 30 days past due will be restricted from charging other fees such as athletic charges, lunch charges, etc.
- Accounts must also be current (no outstanding charges beyond 30 days) at the following check-points during the year:
 - Re-enrollment – account must be current before re-enrollment is accepted.
 - Beginning of school – account must be paid through July before student(s) may attend school.
 - Upon the releasing of report cards at the end of each nine week period.
 - Second semester – account must be paid through December before student(s) may return to school after Christmas break.
 - Withdrawal – no transcripts or grades (official or unofficial) will be released until account is paid in full. The new school will be notified if a student has a failing status.
 - Kindergarten Graduation – no student will be allowed to participate in the ceremony unless the account is current.
 - Seniors will not receive diploma or be able to participate in the ceremony unless account is paid in full.
 - Year-end – the account must be paid through May for the final report card to be released.
 - All major trips (5th Grade Barrier Island, 8th Grade Washington DC, senior trip, and summer athletic camps) must be paid in full before departure.

TAX-DEDUCTIBLE GIFTS: If you would like to make a tax-deductible contribution toward the tuition assistance fund to help deserving families attend Spartanburg Christian Academy, please contact the finance office.

EXTENDED CARE: The Extended Care program (after school daycare) is only available for SCA students during the school year. Extended Care hours begin at 7:00 a.m. for before-school needs and end at 6:00 p.m. for after-school needs. A separate application for Extended Care must be submitted (1 per student) with school application in order to reserve a space in the program. Extended Care fees are billed monthly.