# **UNIFORM POLICY**

#### PHILOSOPHY

SCA appreciates the conscious effort of parents in keeping the dress code from becoming a major issue. SCA acknowledges that the dress code is institutional preference. However, it is not optional. Students are expected to abide by the code, and parents are expected to monitor compliance before their children leave home. It is inappropriate that other students, teachers, or principals be detracted from the educational process because someone failed to fulfill his or her commitment to follow the dress code. Commitment to the dress code is implied when parents register their children at SCA and by signing the *Family Covenant* that is required for registration.

**Special Note to our Parents -** Parents are asked to also dress in a manner respectful of the guidelines set forth for students. When attending school functions such as field trips, sporting events, volunteering, coming inside to pick up students, visiting the classroom, etc., dress should be modest and reflect a positive example for students.

## **GENERAL GUIDELINES**

- There is no prescribed uniform for preschool students (K3 & K4); however, parents should conform to the spirit of this policy in all areas, including hair. The guidelines are applicable to all dress at SCA, regardless of the uniform being worn.
- Students will grow during the year; therefore items which are too short or too tight must be replaced.
- No alterations that would alter the appearance of a garment or render it immodest are allowed.
- Athletes and cheerleaders should consult their coaches for appropriate attire on spirit and game days. Principals and coaches will communicate prior to the beginning of the sports season to confirm game day apparel at school.
- All logo items may only be purchased from Read's Uniforms. Navy polos may be available in limited supply in the school office.
- Clothing may not contain any controversial words, graphics, or logos (i.e. skull and crossbones, etc.)
- $3K 8^{th}$  grade students are not allowed to have Apple watches at school.

## DRESS AT SCHOOL-SPONSORED EVENTS

Although a uniform is usually not required for athletic or social events conducted after school hours, students are expected to dress in a manner that is proper, modest, and neat. Clothing should not be TOO anything: not too low, too high, too tight, too loose, too transparent, etc. Students must remember that they are representing their Savior, their families, and their school and should wear only what would constitute a positive, wholesome, Christian witness. It is also important for parents and teachers to follow these guidelines.

## PURCHASING INFORMATION

All SCA uniform items with a logo must be purchased from Read's Uniforms, with the exception of the SCA tshirts which are purchased from SCA. Other items such as pants, shorts, skirts, etc. may be purchased from the vendor of choice.

Read's Uniforms is a quality source and standard for some of SCA's uniform items. Purchases may be made by internet at <u>shop.readsuniforms.net/Education</u> with School Code: SCASC

Read's Uniforms flyers are available at the front office. A complete list of SCA approved items is available on Read's Uniforms website. Read's Uniforms is located at 971 North Church Street in Spartanburg, or 2016 at Haywood Plaza, 30 Orchard Park, Greenville, SC 29615. The office may choose to sell a limited quantity of uniform-approved navy polos prior to the start of school.

#### **POLICY REVIEW**

The SCA uniform policy is reviewed annually. Comments and recommendations for consideration are welcome and should be made in writing and given to the Headmaster's Assistant for inclusion in the committee's agenda.

# UNIFORM CODE ENFORCEMENT

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# Grades K-4

Any failure to follow the guidelines set forth will result in the following consequences:

- 1<sup>st</sup> violation: warning given requiring parent signature
- 2<sup>nd</sup> violation: a parent will be called for a change of clothes
- Excessive violations may result in administrative review

## Grades 5-6

- 1<sup>st</sup> violation: warning given requiring parent signature
- 2<sup>nd</sup> violation: a parent will be called for change of clothes
- 3<sup>rd</sup> violation: serve detention (see Discipline section)
- 4<sup>th</sup> Violation: 1 day of ISS
- 5<sup>th</sup> Violation: Administrative review

## Grades 7-12

Any failure to follow the guidelines set forth will result in the following consequences:

- 1<sup>st</sup> violation: referral to the Principal
- 2<sup>nd</sup> violation: required to wear Violation T-shirt for the day.
- 3<sup>rd</sup> violation: serve detention (see Discipline section)
- 4<sup>th</sup> Violation: 1 day of ISS
- 5<sup>th</sup> Violation: Administrative review

# **GRADES K-12 DRESS UNIFORM GUIDELINES**

**Required Dress Uniform** - must be purchased before school begins and be worn on first day of school, every chapel day, and other days as announced by Administration

# <u>K-6</u>

# Girls:

- Navy Interlock or Performance Polo with Logo (long or short sleeve) from Read's Uniforms
- Khaki pants, shorts, skirts or capris

## **Boys:**

- Navy Interlock or Performance Polo with Logo (long or short sleeve) from Read's Uniforms
- Khaki pants or shorts

## Girls and Boys:

- No flip flops allowed on dress uniform day; shirt should be tucked in; hooded sweatshirts may not be worn on dress uniform days. Dress uniform shirt must be visible by keeping jackets or cardigans completely unzipped or unbuttoned.
- A solid colored white, red, or navy long sleeve t-shirt may be worn under short sleeve dress polos for warmth.

## <u>7-12</u>

## Girls:

- Navy Interlock or Performance Polo with Logo (long or short sleeve) from Read's Uniforms
- Khaki pants or skirt

## **Boys:**

- Navy Interlock or Performance Polo with Logo (long or short sleeve) from Read's Uniforms
- On dress uniform day, shirts must consistently stay tucked in all around the waist throughout the day.
- Khaki pants
- A belt should be worn

## **Girls and Boys:**

• No flip flops allowed on dress uniform day; shirt should be tucked in; hooded sweatshirts may not be worn on dress uniform days. Dress uniform shirt must be visible by keeping jackets or cardigans completely unzipped or unbuttoned.

Page 94-Uniform Policy-Faculty Handbook • A solid colored white, red, or navy long sleeve t-shirt may be worn under short sleeve dress polos for warmth.

# **GRADES K-8 DAILY UNIFORM GUIDELINES**

*Daily Uniform* – any combination of items below may be worn on regular school days, but not all of the items are required for purchase; complete list of SCA approved Read's Uniforms items are available at shop.readsuniforms.net/Education.

Every SCA student grades 8 and below must have a top with an SCA logo except in the case of the Peter Pan blouse under a jumper.

# SHIRTS with Logo approved for purchase from Read's Uniforms

- Navy, Red or White Interlock or Performance Polo (short or long sleeve)
- Navy or Red V-Neck Sweater Vest, Crewneck or V-Neck Sweater or fleece vest
- Grade K-6 only: White Peter Pan Blouse (best if worn under a jumper) Peter Pan blouse does not have to have logo.

# SCA T-Shirts with Logo purchased from SCA Office and Christian Shirts

- Navy or Red short or long sleeve T-shirt
- Navy, Red or Gray Sweatshirt
- White crewneck, turtleneck, or collared shirt may be worn with V-neck sweater or vest
- On Friday, SCA issued t-shirts such as Field Day, Barrier Island, Warrior Wear, etc. may be worn
- Church issued t-shirts and t-shirts with a Christian message may be worn on Fridays
- A solid colored white, red, or navy long sleeve t-shirt may be worn under short sleeve t-shirts for warmth
- All shirts should be neatly tucked in and remain tucked at all times

# PANTS

- Color: solid khaki or solid navy blue; corduroy is permissible
- Cargo and carpenter style pants are permissible
- Must be loose fitting and fit at the waist with a belt; have no ornamentation
- Must not drag the ground, be rolled up, have holes, be cut in any manner, or have frayed hem
- Must not be too short, tight, baggy, sagging, ripped, excessively flared, wide leg skate style, hip hugger style, no form fitting or spandex
- Grades K-2 may wear elastic-waist pants without a belt
- Capri length pants in solid khaki, solid navy, or jeans are permissible

# **JEANS**

- Must be basic blue denim, loose fitting, 5-pocket style (back pockets required), fit at the waist with a belt
- Must not be extremely faded or look completely worn, striped, colored, or have ornamentation
- Cargo, carpenter, and boot cut is permissible
- Must follow same fit guidelines as pants
- Grades K-2 may wear elastic-waist

## **SHORTS**

- Color: solid khaki or solid navy blue; no jean shorts
- Cargo and carpenter style shorts are permissible
- Must follow same fit guidelines as pants and fit at the waist with a belt
- Length: 1-3 inches above the middle of the kneecap
- Grades K-2 may wear elastic-waist

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## SKORT/SKIRT/DRESS

- Color: solid khaki, solid navy blue; no jean skorts or dresses (jean skirts are acceptable)
- Should follow same fit guidelines as pants
- Girls Pleated Jumper from Read's Uniforms in navy blue or khaki is permissible (jumpers are not required to have logo)
- Girls Jumper with Bow from Read's Uniforms in navy blue or khaki is permissible
- Students may wear uniform t-shirt or Peter Pan blouse under jumper
- Girls Knit Dress with Ruffle from Read's Uniforms in navy blue is permissible
- Length: 1-3 inches above the middle of the kneecap

## **LEGGINGS**

- Leggings are permissible under skirts, skorts, and jumpers
- Leggings must be solid red, white, or navy
- Skirts, skorts, and jumpers worn with leggings must follow SCA uniform fit guidelines (see above)

#### **BELTS**

- Grades K-2 not required to wear a belt
- Grades 3-8: belts are required, may be any color; no wider than 2 inches; no large belt buckles, belts may not hang down; purchased at any vendor
- Belts are not required for capris that do not have belt loops

#### **SHOES**

- No cowboy boots (K-6<sup>th</sup>), heelies, platform shoes, army style combat boots, big sole shoes with high heels
- Tennis shoes must be worn on PE days
- Grades K-4 must wear shoes with a back (a back strap is acceptable)
- Grades K-4 may not wear flip flops
- Grades 5-8 may wear flip flops

**PE UNIFORM** – A PE uniform purchased at the SCA office is required for all 7<sup>th</sup>-8<sup>th</sup> grade PE classes.

HATS AND BANDANAS - not permissible except on special days as announced by Administration

<u>JACKETS</u> – A solid colored, lightweight jacket, fleece, wind coat, sweater, or non-school issued hoodie that zips or buttons up with writing, logos, or graphics no larger than a credit card may be worn while in the classroom. All logos and writing must be appropriate as determined by Administration; no sleeveless vests; students may wear a coat of their choice for outside wear

**HAIR** – avoid extreme hair styles; must be well groomed and styled in a manner that will not cause a distraction either in the classroom or in public; unusual cuts or coloring, flashy jewelry worn as hair ornaments and other hair adornments (feathers, tinsel, etc.) are inappropriate; boys' hair must be cut above the collar of a collared shirt, above the eyebrows, no longer than midway on the ear. This policy also applies to preschool students.

**JEWELRY AND TATTOOS** – girls may wear no more than two earrings in each ear; boys may not wear earrings; no body piercing, offensive or anti-Christian jewelry; no visible tattoos allowed

## **GRADES 9-12 DAILY DRESS CODE GUIDELINES**

*Daily Uniform* – to be worn on days other than required dress uniform days. Appropriateness should be determined in a "glance." Therefore, words and detailed graphics should be kept to a minimum.

#### **Guidelines for Young Ladies**

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## SHIRTS

• Girls must wear a crew neck shirt under all shirts (except for dress uniform polo or other three button polos with only top button undone) or a crew neck shirt may be worn singularly

• No questionable phrases, photos, or scenes are acceptable. All logos and writing must be appropriate as determined by Administration. Appropriateness should be determined at a "glance." Secular bands, TV shows, and movies that are not appropriate for **all children** that attend Spartanburg Christian Academy, at **any grade level**, are not appropriate for t-shirts worn to SCA. T-shirts should be family friendly with content appropriate for all age groups.

• No spaghetti straps, halter top shirts, or tank tops may be worn without a crew neck shirt underneath

• If a shirt is not designed to tuck in, it must be of such length that, if worn un-tucked, the student's midriff will not be exposed while kneeling, sitting, reaching upward, etc.

• No spandex, form-fitting, or sheer materials

#### PANTS/JEANS/CAPRIS/SHORTS/SKORTS

• Pants must be loose fitting and fit properly; must not drag the ground, be rolled up, be cut in any manner, have excessively frayed hem; should not be too tight, baggy, sagging, ripped, excessively flared, wide leg skate style, form-fitting, spandex, or worn in a way that exposes undergarments

• Jean pants/capris are permissible, but should have back pockets

• Shorts/skorts should follow the same fit guidelines as pants and length should be no more than 2-4 inches above the middle of the knee cap while seated. Shorts cannot be rolled up (including around the waist).

- Bermuda shorts are acceptable (no jean material)
- No jean shorts/skorts
- No spandex, form-fitting, or sheer materials
- No athletic shorts, athletic pants or sweatpants

#### DRESSES/SKIRTS

• Dresses with sleeves and skirts may be worn if length is 1-3 inches above the middle of the knee cap while seated

• Dresses should fit loosely across the chest and the neckline should be crew neck or a crew neck shirt should be worn underneath

- Slits must be no higher than the top of the knee
- No spandex, form-fitting, or sheer materials

#### SHOES

- Heels should be no more than 2 inches
- Tennis shoes must be worn for PE or PES

#### JACKETS/COATS

• A solid colored, lightweight jacket, fleece, wind coat, sweater, or non-school issued hoodie that zips or buttons up with writing, logos, or graphics no larger than a credit card may be worn while in the classroom. All logos and writing must be appropriate as determined by Administration.

- No sleeveless vests
- Students may wear a coat of their choice for outside wear

#### **PE UNIFORM**

• PE uniform purchased from SCA is required for all PE and PES classes for Grades 9-12

#### HAIR

• Avoid extreme hair styles; hair should be well groomed and styled in a manner that will not cause a distraction in the classroom or in public

• No unusual cuts or coloring

#### MISCELLANEOUS

• Hats and bandanas are not permissible except on school approved days as announced

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- No more than two earrings allowed in each ear
- No body piercing
- No offensive or anti-Christian jewelry
- Make-up should be conservative and not excessive
- Clothing may not contain any controversial words, graphics, or logos (i.e. skull and crossbones, etc.)
- No visible tattoos allowed
- No cleavage or midriff showing

# **Guidelines for Young Men**

#### SHIRTS

• All shirts must be collared or crew neck, with sleeves

• No questionable phrases, photos, or scenes are acceptable. All logos and writing must be appropriate as determined by Administration. Appropriateness should be determined at a "glance." Secular bands, TV shows, and movies that are not appropriate for **all children** that attend Spartanburg Christian Academy, at **any grade level**, are not appropriate for t-shirts worn to SCA. T-shirts should be family friendly with content appropriate for all age groups.

## PANTS/JEANS/SHORTS

• Pants must be loose fitting and fit properly with a belt; must not drag the ground, be rolled up, be cut in any manner, have excessively frayed hem; should not be too tight, baggy, sagging, ripped, excessively flared, wide leg skate style, form-fitting, spandex, or worn in a way that exposes undergarments

• Jeans are permissible, but should have back pockets

Shorts should follow the same fit guidelines as pants; Shorts should be no more than 2-4 inches above the middle of the knee cap while seated. Shorts cannot be rolled up (including around the waist). No jean shorts.
No athletic shorts, athletic pants or sweatpants

#### SHOES

• Tennis shoes must be worn for PE or PES

## JACKETS/COATS

• A solid colored, lightweight jacket, fleece, wind coat, sweater, or non-school issued hoodie that zips or buttons up with writing, logos, or graphics no larger than a credit card may be worn while in the building. All logos and writing must be appropriate as determined by Administration.

## **PE UNIFORM**

• PE uniform purchased from SCA is required for all PE and PES classes for Grades 9-12

## HAIR

• Avoid extreme hair styles; hair should be well groomed and styled in a manner that will not cause a distraction in the classroom or in public

• No unusual cuts or coloring

• Boys' hair must be cut above the collar of a collared shirt, above the eyebrows, and no longer than midway on the ear. No headbands to hold hair in place. Boy's hair will be checked twice a month on the school day following the 1st and 15th of each month.

• Haircut checks will be performed on the closest school day after the  $1_{st}$  and  $15_{th}$  of each month. Detention will be assigned if haircut is out of code. ISS will be assigned if there has been no haircut after a week of the haircut check.

• Facial hair is permitted for juniors and seniors in the form of a well-groomed goatee, beard, or mustache; freshman and sophomore boys should be clean shaven

## MISCELLANEOUS

- Hats and bandanas are not permissible except on school approved days as announced
- May not wear earrings
- No body piercing
- No offensive or anti-Christian jewelry
- Clothing may not contain any controversial words, graphics, or logos (i.e. skull and crossbones, etc.)
- No visible tattoos allowed